



Quality requirements for Purchase Order

The content of this document is an integral part of the Hi-G-Tek Purchase Order from suppliers and sub-contractor. Any shipment to Hi-G-Tek must conform to these requirements.

1. The goods supplied with each shipment must fully comply with the description detailed in the Purchase Order.
2. Part and Sub-Assemblies ordered per Hi-G-Tek drawing/specification must fully comply with all the details in the most update version of the drawing/specification.
3. The supplier must supply the following documents with every shipment
 - Commercial components: COC (Certificate of Conformance) document.
 - Active electronic components – COC and Date Code.
 - Chemicals: COC & MSDS documents,
 - Raw materials: COA (Certificate of Analysis) document,
 - Metal Parts per Hi-G-Tek drawings: COC document, and COA document for the raw material from which they were made.
Sampling inspection as per ANSI/ASQ Z1.4 2008, General inspection level II, AQL-2.5%
 - Sub-Assemblies and Assembled PCB: COT (certificate of testing) and Routing Tag (Run-Card) documents.
4. Packaging – every shipment must be packed as follows:
 - The goods must be packed in a way that protects their functionality and their original quality.
 - Active electronic components should be packed in an anti-static package.
 - Each Sub-assembly and Assembled card must be separately wrapped in an anti-static package.